

PREM Process Flowchart

Identification of Risk

- A child or adult is identified as being at risk of significant harm due to being missing and/or exploited.
- Evidence of suspected or confirmed exploitation is gathered.
- Mapping of perpetrators, locations, and patterns is completed.
- Previous partnership actions are documented, with reasons for escalation to PREM.



Referral Submission

- Partner agency completes the official PREM referral form.
- Referral includes documented evidence, mapping, and updates from recent partnership meetings.
- Referral is endorsed by the authorising Local Authority (LA) manager.
- Referral is submitted to the following address - premailbox@northumbria.pnn.police.uk



Review and Threshold Decision

- MFHC Sgt reviews the referral within 7 days of submission
- If criteria not met, referral is returned with the rationale and invite to discuss in detail.
- If criteria met, confirmation will be sent for LA business support to arrange invites etc.

If police and LA reviewing officer cannot agree that threshold for PREM has been met, then escalate to chair for review.



Meeting Preparation and Attendance

- LA Manager decide with police at pre meet which key agencies should attend (ensuring the right decision-makers are present).
- LA Business Support manages invitations and coordinates participation.



PREM Meeting

- Multi-agency problem-solving meeting is held.
- Actions and interventions are agreed upon.



Action Tracking and Review

- LA Business Support tracks agreed actions.
- Updates on actions must be submitted before review meetings.
- LA and Northumbria Police maintain a PREM tracker for hotspots, perpetrator profiles and repeat victims



Exit from PREM

- Chair reviews all actions and intelligence.
- If risk has reduced and/or managed effectively, Chair makes the final exit decision in consultation with Police and relevant partners
- Chair explains the rationale and considers any representations.
- Chair has final authority on the decision.

Notes

- If there is a risk of serious harm, statutory safeguarding procedures (including organised and complex abuse meetings) must be followed before referring to PREM.
- In some cases, where criteria are not fully met but there is significant threat or risk, tactical advice may be provided through an extraordinary partnership meeting.



*If escalated

- A face-to-face discussion with the DCI and LA equivalent manager should take place.
- If unresolved, a meeting with the Superintendent and LA equivalent manager must be arranged within seven days to reach a final decision